

# TOI-OHOMAI

Institute of Technology

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ROTORUA  
TAUPŌ  
TAURANGA  
TOKOROA  
WHAKATĀNE

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# TOI-OHOMAI

Institute of Technology

## Kia ora and welcome to Toi Ohomai Institute of Technology

**Our name means to aim high and achieve great heights -  
to be awakened by learning**

We believe that your success is the key to the success of our whole region. That's why we're here to help make your dreams a reality.

Our five main campuses are located throughout the beautiful Bay of Plenty and South Waikato - in Rotorua, Taupō, Tauranga, Tokoroa and Whakatāne. We also have 86 extra delivery sites dotted across our region and almost 200 courses to choose from, including 25 courses which can be completed online. All of this makes it easy for more than 13,000 students to study with us every year.

This guide highlights Toi Ohomai courses across all levels - from certificates, diplomas and degrees to postgraduate studies. With specialties in business, creative arts, engineering, forestry, health and nursing, hospitality, marine science, road transport, tourism, trades and even more, we're confident you'll find something here to inspire you.

If you'd like more information about a particular course, head to our website at [toiohomai.ac.nz](http://toiohomai.ac.nz), call us on 0800 86 46 46, or pick up one of our Vocational Pathway course booklets (due out mid-2018).

Join us for your learning journey and let's discover your true potential!

### Trimester Dates

Trimester 1 18 Feb - 7 Jun 2019

Trimester 2 24 Jun - 27 Sep 2019

Trimester 3 21 Oct 2019 - 7 Feb 2020

\* Your course choice determines which trimester/s you will study in

\* Some courses may have different dates, please check course details on our website

### Summer Schools

12 Nov 2018 - 21 Dec 2018

7 Jan 2019 - 15 Feb 2019

\* Only for selected courses, please check our website

CONNECT

[info@toiohomai.ac.nz](mailto:info@toiohomai.ac.nz)

0800 86 46 46

[toiohomai.ac.nz](http://toiohomai.ac.nz)



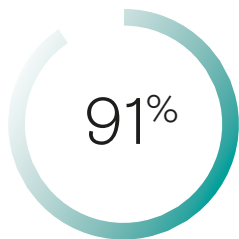


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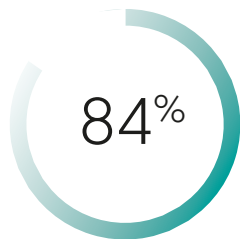
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Disclaimer: Every effort has been made to ensure the information contained in this Course Guide is accurate at the time of printing in April 2018. However, no liability can be accepted for any errors or omissions or views expressed herein, and information is subject to change. Toi Ohomai Institute of Technology reserves the right to cancel or change the content, timing, method or place of delivery of any course.

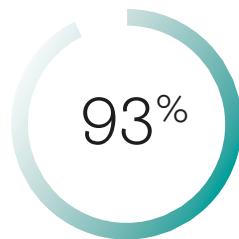
# AT A GLANCE



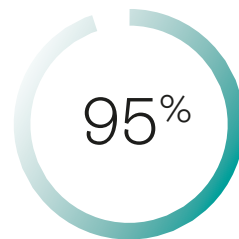
Students are satisfied with their course



Students are employed soon after course completion



Graduates use the skills and knowledge gained during their study in their job



Employers say our qualifications prepare students for their future needs



# WHY TOI OHOMAI IS A GREAT CHOICE!

## **You're not just a number**

Our smaller class sizes make learning easier and more engaging, helping you connect with your teachers and other students. We also offer loads of free support to suit your needs – research and writing tips, maths tutorials, tikanga Māori guidance and more!

## **Real-life applied learning**

All our students learn by doing – you'll get plenty of valuable practical experience in the field you have chosen. All of our courses are aligned with industry needs to make sure you'll have a relevant qualification you can use to reach your goals.

## **Build your network**

More than 75% of our students spend part of their course undertaking work placements. This will give you the chance to impress potential employers and make valuable connections for the future.



## **An exceptional team**

Our passionate teachers are among the best in New Zealand – award-winning academic and industry leaders from an array of vocational fields. Prepare to be blown away by our team's dedication and enthusiasm; we all want you to succeed!

## **Impressive facilities**

We offer high quality teaching spaces, multi-sport recreational centres and outdoor areas, healthy smoke-free campuses, and convenient low-cost student accommodation.

## **Flexible study options**

Nervous about giving up your job? Check out our range of part-time and online courses, which may allow you to keep working while you're studying.

## **Easy pathways to further study**

Several of our diplomas pathway directly into degrees offered by the University of Waikato. This gives you the option to complete a diploma course, with all the benefits featured on this page, and then cross-credit what you've learnt to complete your degree without having to leave this region.

## **Experienced and future-focused**

Toi Ohomai is only a few years old, but our origins lie in our two legacy institutions – Bay of Plenty Polytechnic and Waiariki Institute of Technology. These respected tertiary providers merged in 2016 to better cater for the needs of our region, resulting in one of New Zealand's largest tertiary institutes, Toi Ohomai Institute of Technology.





# YOU'RE WELCOME HERE

Education is for everyone – we currently have students from 15 through to 82 and every age in between! Whether you're straight out of school, heading in a new direction, need to upskill to move up the career ladder, or just love a new challenge, you've come to the right place. Every member of our Toi Ohomai team is here to help you succeed. You'll also get plenty of opportunities to chill out and socialise with other students – there's heaps of fun stuff to do on campus.

Our region is an outdoor playground with activities like bungee jumping, fishing, golf, mountain biking, sailing, snow-skiing, and surfing, or you can swim and relax at our beautiful lakes, rivers, beaches or thermal hot pools. We're surrounded by amazing cafés and restaurants, bustling markets and boutique shopping. Our region also regularly hosts an array of nationally and internationally acclaimed festivals.

## How to Apply



### STEP 1: SEND US YOUR APPLICATION

You can apply online at [toiohomai.ac.nz](http://toiohomai.ac.nz), in person at one of our campuses, or over the phone by calling one of our friendly team on 0800 86 46 46.



### STEP 2: WE'LL BE IN TOUCH

We'll let you know if you need to come in for an information session or interview (this is a requirement for some courses, but not for others). This is your opportunity to find out more about the course and check that it's the best fit for you, and allows us to make sure you meet the entry requirements. If you don't need to come in, you'll skip to Step 3.



### STEP 3: COMPLETE YOUR PAPERWORK

Complete your Study Agreement and associated paperwork, including your legal identification. If you're a domestic student, we'll encourage you to contact StudyLink now to make sure you receive any payments you're entitled to. If you need help with your StudyLink application, we can step you through it.



### STEP 4: RECEIVE YOUR ACCEPTANCE LETTER

Once we receive your completed Study Agreement and supporting documentation you will receive an acceptance letter.



### STEP 5: PAY YOUR FEES

Ensure your fees have been paid before your course starts (if paying via StudyLink, make sure you complete your StudyLink application before your course starts).



### STEP 6: RECEIVE YOUR FIRST DAY LETTER

Your First Day letter has all the information you'll need to help you settle in.

**START STUDYING AT TOI OHOMAI!** Welcome, it's great to have you with us!

# STANDARD ACADEMIC ADMISSION REQUIREMENTS

These are the minimum academic requirements for Toi Ohomai courses based on their New Zealand Qualifications Authority (NZQA) level. Some courses may specify additional requirements, so please check the entry criteria for the course you are interested in or contact our Information Centre for assistance.

## **Certificate (Levels 1-3)**

Domestic and international students are required to provide evidence of ability to complete academic requirements

## **Certificate (Level 4)**

Domestic and international students will normally be required to have:

- NCEA Level 2 with passes in English/Te Reo Māori or education achievement at least equivalent to NCEA Level 2; or
- evidence of ability to complete academic and any other course requirements

## **Certificate or Diploma (Levels 5-7)**

Domestic students under 20 years of age and all international students must have:

- NCEA Level 2 with passes in English/Te Reo Māori or education achievement at least equivalent to NCEA Level 2, and a minimum of 42 credits at Level 3; or
- evidence of ability to complete academic requirements for the course

## **Bachelor's Degree (Level 7)**

Domestic students under 20 years of age and all international students must:

- meet the University Entrance criteria as specified by NZQA or have education achievement at least equivalent to NZQA University Entrance. Where an applicant did not attend schooling in New Zealand, the relevant equivalent to University Entrance will be considered on a case-by-case basis; and
- meet all course entry requirements; or
- provide evidence of ability to complete academic and other requirements (special admission requirements)

## **Domestic students over 20 years of age:**

- students who do not hold a University Entrance qualification or equivalent may be eligible for admission to a bachelor's degree course subject to any entry and selection requirements specified in the respective course regulations and must provide evidence of their ability to complete academic requirements

## **Graduate Certificate or Graduate Diploma (Level 7)**

All students (domestic and international) must:

- have completed an undergraduate degree in any discipline; or
- have completed a minimum of a two-year diploma equivalent to NZQA Level 7 or higher in a related discipline; or
- be able to demonstrate at least three years' equivalent relevant practical and/or professional experience (a curriculum vitae must be submitted detailing relevant work experience and professional achievements)

## **Postgraduate Certificate or Postgraduate Diploma (Level 8)**

All students (domestic and international) must:

- have completed a graduate certificate, graduate diploma or a bachelor's degree in a related subject recognised by Toi Ohomai; or
- be able to demonstrate at least five years' equivalent relevant practical and/or professional experience; and
- provide evidence of ability to complete academic and other requirements (special admission requirements)



**Master’s Degree (Level 9)**

All students (domestic and international) must:

- have completed a bachelor’s degree, bachelor’s degree with honours, or a postgraduate diploma in a related subject recognised by Toi Ohomai; or
- be able to demonstrate at least five years’ equivalent relevant practical and/or professional experience; and
- provide evidence of ability to complete academic and other requirements (special admission requirements)



**Additional Requirements for International Students**

In addition to meeting the course entry requirements, international students must:

- have evidence of receipt of an appropriate visa; and
- be over 18 years of age (applicants between the ages of 14 and 18 years will only be accepted after an assessment of the student’s support systems has been made)
  - a) international students must demonstrate their ability to meet the English language requirements of the course in which they enrol, including any professional requirements for English capability
  - b) unless otherwise specified in the course regulations, the English language requirements for students who come from non-English speaking backgrounds are those equivalent to:



Qualification Level	L3	L4	L5	L6	L7	L8 and Above
IELTS	General or Academic score of 5 with no band score lower than 5	General or Academic score of 5.5 with no band score lower than 5	Academic score of 5.5 with no band score lower than 5	Academic score of 6 with no band score lower than 5.5	Academic score of 6 with no band score lower than 5.5	Academic score of 6.5 with no band score lower than 6

- c) other approved English language tests may be used to demonstrate that the English standard is met
- d) exemptions from proof of English language proficiency criteria will comply with NZQA rules
- e) Toi Ohomai reserves the right to test students for English language proficiency at any time during their enrolment. Test results will be used to determine additional support requirements, where it is identified that students need additional support.

**Special Admission**

- a) where applicants do not meet all entry requirements, they may gain special admission if Toi Ohomai is satisfied the applicant is capable of meeting the academic requirements and where literacy and numeracy skills are sufficient to meet health and safety requirements
- b) no domestic student under the age of 16 years may be admitted for any course unless permission has been granted by the Principal of the school at which the student is enrolled or the student has been exempted from attending school by a designated officer of the Ministry of Education. Any such student must also demonstrate ability to be able to achieve at the level of tertiary study they plan to study.

# NEED A JUMP-START?

Are you thinking about tertiary education but don't meet the entry criteria? Or perhaps you're interested in trades, but can't decide between engineering, automotive engineering or carpentry?

Our bridging courses will give you the confidence, knowledge and skills to succeed in higher level study. They can also help you choose the right career pathway for you.

## GETTING STARTED

		Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
New Zealand Certificate in Skills for Living for Supported Learners (Level 1)	1 year	●	●						
New Zealand Certificate in Foundation Skills (Level 2)	1 trimester	●	●	●	●	●	●		
New Zealand Certificate in Foundation Skills (Level 2) - Trades	1 trimester	●	●	●	●	●	●		
New Zealand Certificate in Study and Career Preparation (Level 3) - Preparation for Study and Career; Protection Services	1 trimester	●	●	●	●	●	●		
New Zealand Certificate in Study and Career Preparation (Level 4)	1 trimester	●	●	●	●	●			

Courses are subject to sufficient demand at each location.

# LEARN ENGLISH

Toi Ohomai has always been a popular choice for people who need to improve their English if it is not the language they grew up with. Over the years, we have helped thousands of students from at least 50 countries to improve their speaking, pronunciation, listening and writing skills.

## LEARN ENGLISH

		Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
New Zealand Certificate in English Language (Level 2) Te Pōkaitahi ā Motu i te Reo Īngarangi (Paerua)	1 trimester	●	●	●	●	●	●		
New Zealand Certificate in English Language (Applied) (Level 3)	1 trimester	●	●	●	●	●	●		
New Zealand Certificate in English Language (General) (Level 3)	1 trimester	●	●	●	●	●	●		
New Zealand Certificate in English Language (General) (Level 4)	1 trimester	●	●						
New Zealand Certificate in English Language (Academic) (Level 4)	1 trimester	●	●						

Courses are subject to sufficient demand at each location.

# IELTS™



We are an official IELTS (International English Language Testing System) testing centre. IELTS tests give proof of English competency for entry into mainstream courses at Toi Ohomai and throughout New Zealand.

# YOUTH PATHWAYS



## Secondary Tertiary Programmes

(STAR, Trades Academies and Gateway)

These programmes give secondary school students free access to selected Toi Ohomai courses while they are still at school. Students can use the credits gained in this programme towards a Level 1, 2 or 3 qualification and can also earn Vocational Pathway endorsements. Contact the careers advisor at your school for more information. Places are limited and conditions apply.



## SmartPaths

Year 12 and 13 students can access the SmartPaths programme in a variety of ways, depending on your location and area of interest. Some students enjoy a one-day experience at one of our campuses, while others take a year-long Toi Ohomai course conveniently taught at their school allowing them to learn new skills in areas like horticulture, automotive, marine studies and sports leadership. Contact the careers advisor at your school for more information.



## Student for a Day

Trying to decide what to study? If you're a senior student and you want to experience a particular course first-hand to help you make your decisions, try our Student for a Day programme. Complete the online form on our website under Secondary School Services. This programme is only available at our Windermere Campus in Tauranga.



## Fees Free through Youth Guarantee

Struggling at school? Youth Guarantee offers foundation courses for students aged 16 to 19 to improve their literacy and numeracy skills and try various trades. The goal of these courses is to earn NCEA Level 2. Places are limited and conditions apply.



## Māori and Pasifika Trade Training

Te Ara Poutama – SkillME improves employment opportunities for Māori and Pasifika learners aged 16 to 40 by providing fees free tailored education and training and possible entry into an apprenticeship. The scheme offers mentoring and support throughout the training and employment-seeking process, and assistance with goal-setting and work readiness preparation. Places are limited and conditions apply.

# CAMPUS SERVICES

We provide some pretty amazing campus services at student prices!

- aquatic, fitness and recreation centres
- automotive workshops
- beauty and hair salons
- cafés
- childcare centres
- computer services team, computer labs and Wi-Fi – all free for student use
- copy centres
- Kohanga Reo

Watch out for term time treats from the hospitality students too – serving up a selection of tasty delights from their own pop-up cafés.

Not all services are available at all campuses. Please ask our Information Centre if you'd like to know more.

## Academic Assistance

Our learning facilitators are always available to offer advice and advocacy services to help you reach your academic goals.

Topics include:

- academic writing
- computing support
- essay and report writing
- library support
- mathematics
- referencing
- study skills
- time management
- online learning resources

## Māori Cultural Support

You'll be welcomed onto our campuses at the start of the year with a formal Māori welcome, or pōhiri.

At the Mokoia Campus in Rotorua, this pōhiri will take place at our own Tangatarua Marae.

The Windermere Campus in Tauranga features the Pomare meeting house as well as a Kohanga Reo.

## Prayer Facilities

Prayers rooms are available 24 hours a day, seven days a week at Bongard Centre and the Mokoia and Windermere campuses.



### Disability Services

Our equity facilitators are keen to ensure you get all the help you need to succeed at Toi Ohomai. They offer:

- advocacy and advice
- ergonomic equipment
- exam and test accommodation
- note-taker support

### Health Care

The health care team provides a range of free and subsidised health services at our Rotorua and Tauranga campuses. Discretion is always assured.

- counselling services
- first aid
- health education and awareness
- mental health and community support services
- onsite nurses
- onsite physiotherapy
- sexual health services
- quit smoking support
- stress management

### Careers Services

Choosing a career pathway that best reflects your passion, skills and strengths can sometimes be an intimidating process. Our careers team offer online and face-to-face services across all of our campuses to support you on your journey.



# FINANCIAL INFORMATION

## **Fees Free – what it means**

The first year of a tertiary course or the first two years of industry training is now fees free for school leavers and for anyone else who has completed less than half a year of tertiary study.

General 'fees free' criteria:

- NZ citizen or resident of any age
- less than six months' previous tertiary study at Level 3 or higher
- for full-time or part-time study
- if students don't use all their 'fees free' allocation in the first year (i.e. if they are part-time or start studying mid-year), they can use the remainder the following year
- usually covers tuition fees and compulsory costs – living costs and some other costs are not included

Visit [www.feesfree.govt.nz](http://www.feesfree.govt.nz) and enter your National Student Number (NSN) to check if you qualify.

Please note that most of our Level 1 and 2 courses are fees free for all domestic students.

## **Financial Assistance**

Make sure you check out all of the financial assistance available to you such as:

- scholarships (ask our Information Centres or click on the Student Services tab at [toiohoma.ac.nz](http://toiohoma.ac.nz))
- student loans and allowances (ask our Information Centres or visit [www.studylink.govt.nz](http://www.studylink.govt.nz))



# VOCATIONAL PATHWAYS

The following pages provide an overview of all the courses our campuses offer and are divided into the six Vocational Pathways.

Vocational Pathways is a government initiative which provides tools that help you identify the type of job you would like and the subjects and courses you will probably need to take to reach your goals.

If you have no idea what you want to do, the tools can also help you see how your strengths and interests relate to a wide range of job and study options.

To get started, visit [www.youthguarantee.net.nz](http://www.youthguarantee.net.nz) and try the Profile Builder.



Creative,  
Musical,  
**Artistic,**  
Inquisitive,  
Adventurous, Trend-setting,  
**Innovative,**  
Connected,  
Talented?

**ARE  
YOU...**







# CREATIVE INDUSTRIES

New Zealand's creative industries are a vital part of the economy – and they're fun to work in too! Rapid advances in communication technologies are increasing everyone's access to, and expectations for, high quality design and products, so well-trained creative professionals are in demand.

		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
<b>ARCHITECTURE</b>											
New Zealand Diploma in Architectural Technology (Level 6)	2 years	•			•						
Graduate Diploma in Building Information Modelling*	1 year	•			•						
<b>BEAUTY</b>											
New Zealand Certificate in Makeup and Skin Care (Introduction) (Level 3)	1 trimester	•		•	•	•	•	•	•		
New Zealand Certificate in Beauty Therapy (Level 4)	1 year	•		•	•						
New Zealand Certificate in Spa Therapy (Level 5)	1 year	•		•	•						
New Zealand Diploma in Beauty Therapy (Level 5)	1 year	•		•	•						
<b>CREATIVE, ART &amp; DESIGN</b>											
New Zealand Certificate in Arts and Design (Level 3)	1 trimester	•		•	•	•	•	•	•		
New Zealand Certificate in Arts and Design (Level 4)	1 trimester	•		•	•						
New Zealand Diploma in Arts and Design (Level 5)	1 year	•	•	•							
New Zealand Diploma in Arts and Design (Level 6)	1 year	•	•	•							
Bachelor of Creative Industries	3 years	•			•						
Bachelor of Creative Technologies	3 years	•	•	•							
Graduate Diploma in Creative Entrepreneurship	1 year	•	•	•							
<b>COMMUNICATIONS MEDIA</b>											
New Zealand Certificate in Creative Writing (Level 4)	1 trimester	•	•								•
New Zealand Certificate in Communications Media (Level 4)	1 trimester	•		•	•				•		
<b>HAIRDRESSING</b>											
New Zealand Certificate in Barber Skills (Level 3)*	1 year	•		•	•	•	•	•	•		
New Zealand Certificate in Hairdressing (Salon Support) (Level 3)	1 year	•		•	•	•	•	•	•		
New Zealand Certificate in Hairdressing (Emerging Stylist) (Level 4)	1 year	•		•	•	•		•			
<b>MUSIC PRODUCTION &amp; PERFORMANCE</b>											
New Zealand Certificate in Music (Level 4)	1 year	•		•							
New Zealand Diploma in Music (Level 5)	1 year	•		•	•						
New Zealand Diploma in Music (Level 6)	2 years	•			•						

\* Pending approval

Courses are subject to sufficient demand at each location. If a course is offered part-time or full-time, the duration listed here is the full-time equivalent.

A People Person,  
**Mentoring,  
Sharing,  
Community Minded,  
Nurturing,  
Caring,**  
Patient?

**ARE  
YOU...**





# SOCIAL & COMMUNITY SERVICES

This sector is one of the largest employers in New Zealand and is all about caring for people and keeping them safe. It can be physically and emotionally demanding, but exciting and incredibly rewarding too.

		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
<b>EARLY CHILDHOOD EDUCATION</b>											
New Zealand Certificate in Early Childhood Education and Care (Level 3)*	1 trimester	•		•	•	•	•	•	•		
New Zealand Diploma in Early Childhood Education and Care (Level 5)	1 year	•		•	•		•				
Bachelor of Teaching Early Childhood Education: Te Tohu Paetahi Whakaako Kōhungahunga	3 years	•	•	•							
Master of Teaching Early Childhood Education	1 year	•	•	•							
Master of Teaching Early Childhood Education (Bilingual)	1 year	•	•	•							

## MĀORI STUDIES

Te Pōkaitahi Reo (Reo Rua) (Te Kaupae 2) New Zealand Certificate in Te Reo (Reo Rua) (Level 2)	1 trimester	•		•	•	•	•	•	•		
Te Pōkaitahi Reo (Reo Rua) (Te Kaupae 3) New Zealand Certificate in Te Reo (Reo Rua) (Level 3)	1 trimester	•	•	•	•	•	•	•	•		
Te Pōkaitahi Reo (Reo Rua) (Te Kaupae 4) New Zealand Certificate in Te Reo (Reo Rua) (Level 4)	1 trimester	•	•	•	•	•	•	•	•		
Te Reo Māori - Te Kākano (Level 4)	1 year		•	•					•		
Manu Taiko - Toro Parirau (Kaupae 4) New Zealand Certificate in Māori Governance (Level 4)	1 trimester	•	•	•	•	•	•	•	•		

\* Pending approval

Courses are subject to sufficient demand at each location.  
If a course is offered part-time or full-time, the duration listed here is the full-time equivalent.





# SOCIAL & COMMUNITY SERVICES

## NURSING & HEALTH

		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
New Zealand Certificate in Health and Wellbeing (Level 3) – Health Assistance	1 trimester	•		•	•	•	•	•	•		
New Zealand Certificate in Health and Wellbeing (Advanced Support) (Level 4)	18 weeks	•		•	•	•	•	•	•		
Bachelor of Community Health – Public Health; Occupational Health and Safety	3 years	•		•	•						
Bachelor of Nursing	3 years	•		•	•						
Graduate Certificate in Infection Risk Management	1 trimester	•	•	•	•						•
Graduate Diploma in Health and Rehabilitation Studies	1 year	•	•	•	•					•	
Graduate Diploma in Infection Risk Management	1 year	•	•	•	•						•
Graduate Diploma in Public Health*	1 year	•			•						
Postgraduate Certificate in Applied Professional Studies – Adult Teaching; Infection Prevention and Control; Mentoring and Leadership; Vulnerable Peoples	1 trimester	•	•	•	•						
Postgraduate Diploma in Applied Professional Studies – Adult Teaching; Infection Prevention and Control; Mentoring and Leadership; Vulnerable Peoples	1 year	•	•	•	•						
Master of Applied Professional Studies – Adult Teaching; Infection Prevention and Control; Mentoring and Leadership; Vulnerable Peoples	1½ years	•	•	•	•						
Master of Nursing*	1½ years	•		•	•						

\* Pending approval

Blended – a mix of campus classes and online learning.  
Courses are subject to sufficient demand at each location.

If a course is offered part-time or full-time, the duration listed here is the full-time equivalent.



		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
<b>SOCIAL SERVICES</b>											
New Zealand Certificate in Youth Work (Level 4)*	20 weeks	•		•	•	•	•	•		•	
Bachelor of Social Work: Te Tohu Paetahi Tū Tāngata	4 years	•	•	•							

### TERTIARY TEACHING & MENTORING

New Zealand Certificate in Adult and Tertiary Teaching (Level 5)	1 trimester	•	•								•
New Zealand Certificate in Adult Literacy and Numeracy Education (Vocational/Workplace) (Level 5)	15 weeks	•	•								•
Graduate Diploma in Mentoring and Professional Leadership	1 year	•	•	•							

\* Pending approval

Blended - a mix of campus classes and online learning.

Courses are subject to sufficient demand at each location.

If a course is offered part-time or full-time, the duration listed here is the full-time equivalent.



Bachelor of Applied Social Science<sup>+</sup> graduate Melissa Pol quickly landed a brand new role at Tuwharetoa Health working with pregnant women and preschoolers – a level of responsibility rarely given to new graduates – and then moved into a lead role for Stand Children’s Services Rotorua.

“I’ve always been that friend or family member who has looked after others and wants the best for other people. To achieve my degree and then get my current role – an opportunity of a lifetime – is just wow!”

**Melissa Pol**

<sup>+</sup>now the Bachelor of Social Work

An Animal Lover,  
Nurturing,  
**Outdoorsy,**  
**Green-fingered,**  
Environmentally Aware,  
**Adventurous,**  
**Sustainable,**  
Practical,  
Driven?

**ARE  
YOU...**





# PRIMARY INDUSTRIES

The primary industries is a dynamic, evolving and exciting place to work. If you like being outdoors and want to apply your skills in a sector that is becoming more high tech, this is your pathway – and there's quick career advancement if you have the drive to succeed!

		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
<b>AGRICULTURE &amp; HORTICULTURE</b>											
New Zealand Certificate in Primary Industry Skills (Level 2)	15 weeks	•		•	•	•	•	•	•		
New Zealand Certificate in Pest Operations (Level 3)*	1 trimester	•		•	•	•	•	•	•		
New Zealand Certificate in Fencing (Level 3)	29 weeks	•		•	•	•	•	•	•		
New Zealand Certificate in Apiculture (Level 3)	1 year		•	•	•	•	•	•	•		
New Zealand Certificate in Agriculture (Farming Systems) (Level 3) AND New Zealand Certificate in Agriculture (Vehicles, Machinery and Infrastructure) (Level 3)	1 year	•		•	•	•	•	•	•		
New Zealand Certificate in Horticulture (General) (Level 3) AND New Zealand Certificate in Agriculture (Vehicles, Machinery and Infrastructure) (Level 3)	1 year	•		•	•	•	•	•	•		
New Zealand Certificate in Horticulture (Level 3) – Fruit Production	1 year		•	•	•	•	•	•	•		
New Zealand Certificate in Horticulture (Level 4) – Fruit Production	15 months		•	•	•	•	•	•	•		
New Zealand Certificate in Organic Primary Production (Level 4) – Livestock; Crop Production	1 year		•	•	•	•	•	•	•		
New Zealand Certificate in Pest Management (Level 4)*	1 year	•		•	•	•	•	•	•		
New Zealand Diploma in Agribusiness Management (Level 5)	15 months		•	•	•	•	•	•	•		
New Zealand Diploma in Horticulture Production (Post-Harvest) (Level 5)	1 year	•			•						

\* Pending approval

Courses are subject to sufficient demand at each location.





# PRIMARY INDUSTRIES

		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
<b>ENVIRONMENT, CONSERVATION, MARINE STUDIES &amp; BIOLOGY</b>											
National Certificate in Diving (Foundation) Level 3	1 year		•		•						
New Zealand Certificate in Conservation (Operations) (Level 4)	1 year	•	•	•	•	•		•	•		
New Zealand Diploma in Environmental Management (Marine) (Level 5)	1 year	•			•						
New Zealand Diploma in Environmental Management (Terrestrial) (Level 5)	1 year	•			•						
New Zealand Diploma in Environmental Management (Marine) (Level 6)	1 year	•			•						
New Zealand Diploma in Environmental Management (Terrestrial) (Level 6)	1 year	•		•	•						
Graduate Diploma in Environmental Sustainability	1 year	•	•	•							

## FORESTRY

New Zealand Certificate in Forest Harvesting Operations (Level 3) - Manual Processing: Quality Control	20 weeks	•		•	•	•	•	•	•		
New Zealand Certificate in Forest Harvesting Operations (Level 3) - Woodsman	21 weeks	•		•							
New Zealand Certificate in Forestry Crew Management (Level 5)*	1 trimester	•		•	•	•	•	•			
New Zealand Diploma in Forest Management (Level 6)	2 years	•		•							
Bachelor of Production Technology*	3 years	•		•	•	•	•	•			

\* Pending approval

Courses are subject to sufficient demand at each location. If a course is offered part-time or full-time, the duration listed here is the full-time equivalent.





		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
<b>MARITIME &amp; FISHING</b>											
New Zealand Certificate in Maritime Crewing (Level 2)	12 weeks	•	•	•	•	•	•	•			
New Zealand Certificate in Aquaculture (Level 3)*	12 weeks	•			•				•		
New Zealand Certificate in Domestic Maritime Crewing (Level 3)	12 weeks	•	•	•	•	•	•	•			
New Zealand Certificate in Fishing Vessel Crew (Level 3)	25 weeks	•	•	•	•	•	•	•			
Maritime Operations - Skipper Restricted Limits (Level 4)	28 weeks		•		•					•	

### SCIENCE & SUSTAINABILITY

New Zealand Diploma in Applied Science (Level 5)	1 year	•	•	•	•						
New Zealand Diploma in Applied Science (Level 6)	1 year	•	•	•	•						
Bachelor of Science (Biological Sciences)**	3 years	•			•						



### WOOD MANUFACTURING

New Zealand Certificate in Solid Wood Manufacturing (Level 3) - Finger Jointing; Saw Doctoring; Timber Grading and Optimising; Timber Machining	1 year	•		•							
New Zealand Certificate in Saw Doctoring (Level 4)	1 year		•								
New Zealand Certificate in Finger Jointing (Level 4)	1 year		•	•							

### VET NURSING & ANIMAL CARE

New Zealand Certificate in Animal Care (Level 3)	1 trimester	•		•	•						
New Zealand Certificate in Animal Management (Level 4) - Companion Animals; Canine Behaviour*	1 year	•			•						
New Zealand Certificate in Animal Technology (Level 5)	1 year	•			•						

\* Pending approval

\*\* Delivered in partnership with the University of Waikato

Blended - a mix of campus classes and online learning.

Courses are subject to sufficient demand at each location.

If a course is offered part-time or full-time, the duration listed here is the full-time equivalent.

Anna Teagle secured a role at Agrodome soon after completing her Certificate in Animal Handling<sup>†</sup>. She has a fun range of tasks as a farmhand and tour driver, including training and caring for the three Clydesdale horses who pull visitors around in a wagon.

"The practical handling, learning about conservation, and the work experience placements were highlights of the course and really help with my job today. I was really nervous around horses while I was studying, so never thought working with Clydesdales would be where I'd end up. Now it's my favourite aspect of my job!"

#### Anna Teagle

<sup>†</sup>now the New Zealand Certificate in Animal Care



Practical,  
Detailed,  
Analytical,  
**Hands-on,**  
**Outdoorsy,**  
Adventurous,  
Creative?

**ARE  
YOU...**





# CONSTRUCTION & INFRASTRUCTURE

You'll work indoors and out. Often it will be dusty and noisy, but if you love working outdoors this pathway could be for you. New Zealand's growth in construction and infrastructure is set to outpace that of most of our peers, with broadband rollouts, national road building, energy, water, wastewater and house building set to increase by around 40% – get amongst it!

		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
<b>ARCHITECTURE</b>											
New Zealand Diploma in Architectural Technology (Level 6)	2 years	•			•						
Graduate Diploma in Building Information Modelling*	1 year	•			•						
<b>CARPENTRY, CONSTRUCTION AND QUANTITY SURVEYING</b>											
New Zealand Certificate in Construction Trade Skills (Level 3) – Allied Trades	1 trimester	•		•	•	•	•	•	•		
New Zealand Certificate in Construction Trade Skills (Level 3) – Carpentry	1 year	•		•	•	•	•	•	•		
New Zealand Certificate in Carpentry (Level 4)	up to 4 years		•	•	•	•	•	•	•		
New Zealand Certificate in Construction Related Trades (Supervisor) (Level 4)	1 year		•		•					•	
New Zealand Certificate in Construction Related Trades (Main Contract Supervision) (Level 5)	1 year		•		•					•	
New Zealand Diploma in Construction (Level 6) – Quantity Surveying; Construction Management	2 years	•	•		•						•
<b>LAND SURVEYING</b>											
New Zealand Diploma in Surveying (Level 6)	2 years	•	•		•						

\* Pending approval

Blended – a mix of campus classes and online learning.

Courses are subject to sufficient demand at each location.

If a course is offered part-time or full-time, the duration listed here is the full-time equivalent.

When Mehdi El Barakat arrived in New Zealand, he went straight into the New Zealand Certificate in Carpentry Level 4 course, Toi Ohomai's building apprenticeship programme. He now works for a local residential construction company and plans to continue training with Toi Ohomai's level 4 supervisor and level 5 management courses so he can eventually run building sites.

"I love that you can give me a piece of land and six months later I can give someone a key to their new home – I am building someone's future."

**Mehdi El Barakat**



Fun,  
Sporty,  
a People Person,  
**Analytical,**  
Entrepreneurial,  
**Adventurous,**  
Health Conscious,  
**Independent,**  
a Foodie, **Motivated,**  
Energetic?

**ARE  
YOU...**





# SERVICES INDUSTRIES

If you enjoy working with people and have good communication and presentation skills, this is the right pathway for you. Services industries account for around two-thirds of New Zealand's GDP and include career options as wide and varied as business management, hospitality, real estate, road transport, sport, recreation, tourism and lots more!

		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
<b>BEAUTY</b>											
New Zealand Certificate in Makeup and Skin Care (Introduction) (Level 3)	1 trimester	•		•	•	•	•	•	•		
New Zealand Certificate in Beauty Therapy (Level 4)	1 year	•		•	•						
New Zealand Certificate in Spa Therapy (Level 5)	1 year	•		•	•						
New Zealand Diploma in Beauty Therapy (Level 5)	1 year	•		•	•						

## HAIRDRESSING

New Zealand Certificate in Barber Skills (Level 3)*	1 year	•		•	•	•	•	•	•		
New Zealand Certificate in Hairdressing (Salon Support) (Level 3)	1 year	•		•	•	•	•	•	•		
New Zealand Certificate in Hairdressing (Emerging Stylist) (Level 4)	1 year	•		•	•	•		•			

\* Pending approval

Courses are subject to sufficient demand at each location.





# SERVICES INDUSTRIES

		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatane	Other	Blended	Online
<b>BUSINESS &amp; COMMUNICATIONS</b>											
New Zealand Certificate in Business (Administration and Technology) (Level 3)	1 trimester	•	•	•	•	•	•	•	•		• TANZ
New Zealand Certificate in Business (Introduction to Team Leadership) (Level 3)	1 trimester	•									• TANZ
New Zealand Certificate in Business (Small Business) (Level 3)	1 trimester	•									• TANZ
New Zealand Certificate in Business (Administration and Technology) (Level 4)	1 trimester	•	•	•	•	•	•	•			• TANZ
New Zealand Certificate in Business (First Line Management) (Level 4)*	1 trimester	•								•	• TANZ
New Zealand Certificate in Business (Small Business) (Level 4)*	1 trimester	•								•	• TANZ
New Zealand Certificate in Project Management (Level 4)	1 trimester	•									• TANZ
New Zealand Diploma in Business (Level 5) - Accounting; Marketing and Sales; Leadership and Management	1 year	•	•	•	•			•			
New Zealand Diploma in Business (Level 5) - Accounting; Administration and Technology; Leadership and Management	1 year	•	•								• TANZ
New Zealand Diploma in Business (Level 6) - Accounting; Māori Business*; Leadership and Management	1 year	•	•	•	•						
Bachelor of Applied Management - Accounting; Business Management; Finance; Human Resource Management; Marketing	3 years	•	•	•	•						
Bachelor of Business (BBus)**	3 years	•			•						
Graduate Diploma in Applied Management - Accounting; Business Management; Finance; Human Resource Management; Manufacturing Management; Marketing; Project Management	1 year	•	•	•							
Graduate Diploma in Applied Management - Accounting; Business Management; Finance; Human Resource Management; Marketing; Project Management	1 year	•	•		•						
Postgraduate Certificate in Management - Business; Health; Hospitality; Information Technology	1 trimester	•	•	•	•						
Postgraduate Diploma in Management - Business; Health; Hospitality; Information Technology	1 year	•	•	•	•						
Master of Management - Business; Health; Hospitality; Information Technology	1½ years	•	•	•	•						

\* Pending approval

\*\* Delivered in partnership with the University of Waikato

Blended - a mix of campus classes and online learning.

TANZ - online Tertiary Accord of New Zealand eCampus courses.

Courses are subject to sufficient demand at each location.

If a course is offered part-time or full-time, the duration listed here is the full-time equivalent.

Jake Hoffart was only 16 when he attended his first New Zealand Diploma in Business class. A few years later, he completed the course and continued the Toi Ohomai pathway into the Bachelor of Management Studies<sup>+</sup> with the University of Waikato in Tauranga. Along the way, Jake won a coveted Port of Tauranga cadetship, which is offered to second-year business students.

“Leaving school early was certainly a daunting prospect. Thankfully, with the full support of my previously dubious parents, I am now several years ahead of my school mates and saved a heap of money living at home.”

**Jake Hoffart**

<sup>+</sup>now the Bachelor of Business



		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
<b>CONVEYANCING, IMMIGRATION, LEGAL EXECUTIVE &amp; REAL ESTATE</b>											
New Zealand Certificate in Real Estate (Salesperson) (Level 4)	15 weeks	●	●		●						●
New Zealand Diploma in Conveyancing (Level 6)	2 years	●	●								●
New Zealand Diploma in Legal Executive Studies (Level 6)	1 year	●	●		●						●
Graduate Diploma in New Zealand Immigration Advice	1 year	●	●								●

**CULINARY & BAKERY**

Introduction to Cookery (Level 3)	1 trimester	●		●	●	●	●	●	●		
Culinary Arts (Level 4)	1 year	●		●	●	●	●	●			
New Zealand Certificate in Baking (Generalist) (Level 4)	1 year	●		●	●						
Culinary Arts (Level 5)	1 year	●		●	●						
New Zealand Diploma in Baking (Level 5)	1 year	●			●						

Courses are subject to sufficient demand at each location. If a course is offered part-time or full-time, the duration listed here is the full-time equivalent.



Malkit Singh’s purpose when he enrolled on the Culinary Arts Level 5 course was to prepare good food to bring people together. He landed a part-time role as a chef at Lone Star Rotorua while he was studying – a role which became full-time when his course ended.

“Being a chef is a noble job. People trust you because food is a vital part of life, and everyone wants to be in a relationship with someone who can cook!”

**Malkit Singh**



# SERVICES INDUSTRIES

		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
<b>RETAIL</b>											
New Zealand Certificate in Retail (Level 3)	1 trimester	•	•	•	•	•	•	•	•		
New Zealand Certificate in Retail (Level 4)	1 trimester	•	•	•	•	•		•			• TANZ

## OCCUPATIONAL HEALTH & SAFETY

New Zealand Certificate in Workplace Health and Safety Practice (Level 3)	15 weeks	•	•	•	•	•	•	•	•		
New Zealand Certificate in Workplace Health and Safety Practice (Level 4)	1 trimester	•	•	•	•	•	•	•	•		
Graduate Diploma in Occupational Health and Safety*	1 year	•	•	•	•						

## ROAD TRANSPORT, WAREHOUSING & LOGISTICS

New Zealand Certificate in Distribution (Level 3)	1 trimester	•		•	•		•				
New Zealand Certificate in Commercial Road Transport (Heavy Vehicle Operator) (Level 3)	1 trimester	•		•	•		•				
New Zealand Certificate in Supply Chain Management (Level 5)	1 trimester	•	•		•						•
New Zealand Certificate in Commercial Road Transport (Operations Management) (Level 5)*	1 year	•	•								•
New Zealand Diploma in International Freight Logistics (Freight Forwarding) (Level 5) ◊ ◊	1 year	•	•		•						•
New Zealand Diploma in Supply Chain Management (Level 6) ◊ ◊	1 year	•	•		•						•

\* Pending approval

◊ Tauranga (International students only)

◊ Online (Domestic students only)

TANZ - online Tertiary Accord of New Zealand eCampus courses.

Courses are subject to sufficient demand at each location.

If a course is offered part-time or full-time, the duration listed here is the full-time equivalent.





Isaac Takao has always loved staging and managing events, so enrolling in the Diploma in Tourism<sup>+</sup>, majoring in event management, seemed a logical choice. A week after the course finished he landed a job at Bay Venues setting up a range of sports leagues and tournaments, community events, concerts and exhibitions.

“The course gives you that breadth of knowledge you don’t get on a job, a bigger picture of the range of the industry. Two topics that certainly helped me a lot were logistics and contingency plans.”

**Isaac Takao**

<sup>+</sup>now the New Zealand Diploma in Tourism and Travel



		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
<b>SPORT &amp; FITNESS</b>											
New Zealand Certificate in Freestyle Group Exercise (Level 4)	1 trimester	•		•	•						
New Zealand Certificate in Exercise (Level 4)	1 trimester	•		•	•						
New Zealand Diploma in Sport, Recreation and Exercise (Multi-sector) (Level 5)	1 year	•	•	•	•						
Therapeutic and Sports Massage (Level 5)	1 year	•		•	•						
Bachelor of Sport and Recreation**	 3 years	•		•	•						
Graduate Certificate in Sport and Exercise**	 1 year	•	•		•						
Graduate Diploma in Sport and Exercise**	 1 year	•	•		•						

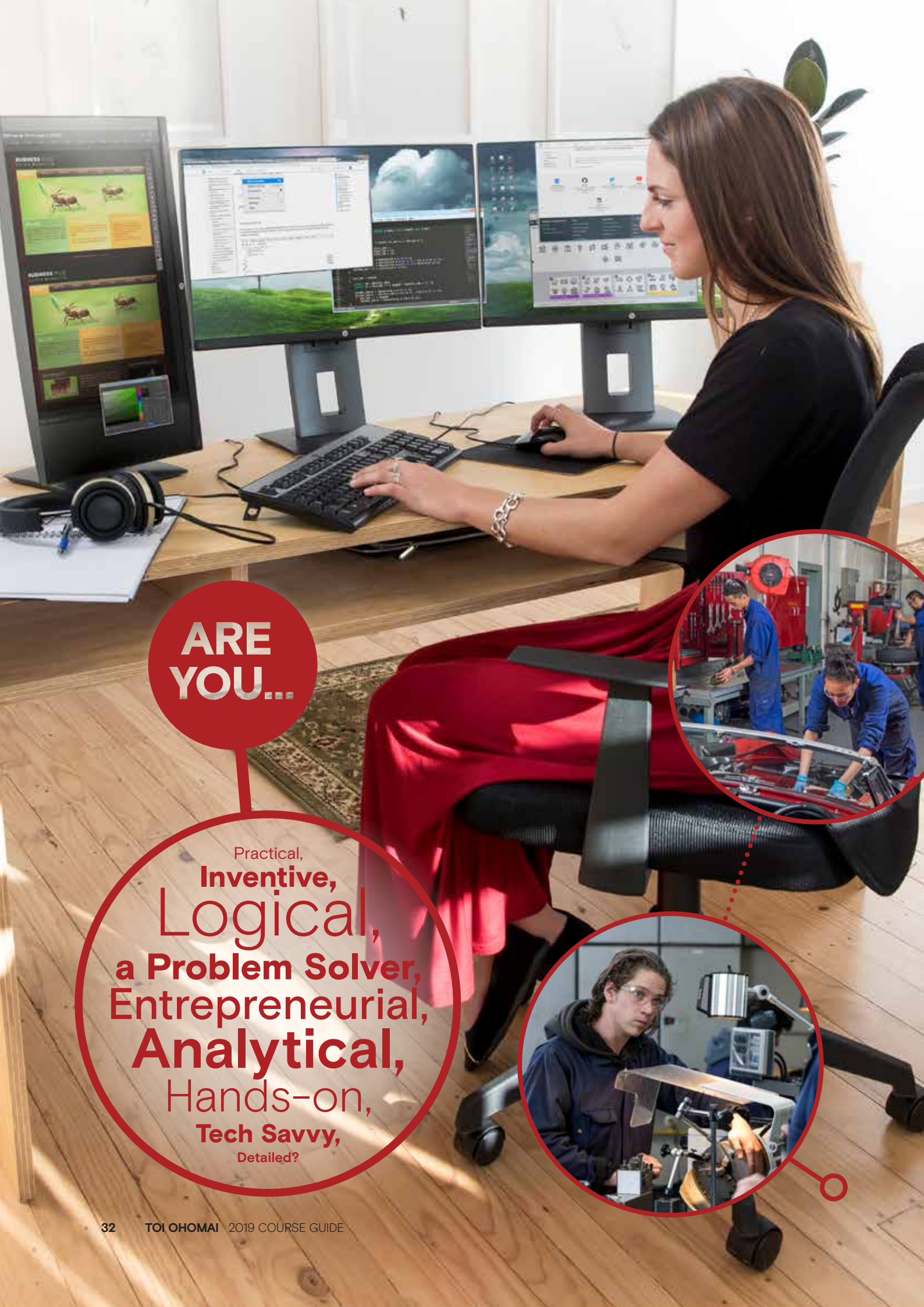
### TOURISM AND HOSPITALITY

New Zealand Certificate in Tourism (Introductory Skills) (Level 2)	1 trimester	•		•	•	•	•	•	•		
New Zealand Certificate in Hospitality (Level 2)	13 weeks	•		•	•	•	•	•	•		
New Zealand Certificate in Accommodation (Level 3) – Housekeeping; Reception	1 trimester	•		•	•	•	•	•	•		
New Zealand Certificate in Tourism (Level 3) – Tourism and Travel	1 trimester	•		•	•	•	•	•	•		
New Zealand Certificate in Food and Beverage Service (Level 3) – Café Services; Barista	1 trimester	•		•	•	•	•	•	•		
New Zealand Certificate in Outdoor and Adventure Education (Multi-skilled) (Level 4)	1 year	•		•	•	•					
New Zealand Certificate in Aviation (Flight Attendants) (Level 4)	1 trimester	•			•						
New Zealand Certificate in Hotel Reception (Level 4)	1 trimester	•		•							
New Zealand Certificate in Food and Beverage Service (Level 4) – Restaurant Services	1 trimester	•		•	•	•	•	•			
New Zealand Diploma in Outdoor and Adventure Education (Multi-skilled) (Level 5)	1 year	•		•							
New Zealand Diploma in Hospitality Management (Level 5)	1 year	•		•	•						
New Zealand Diploma in Tourism and Travel (Level 5)	1 year	•	•	•	•						
New Zealand Diploma in Hospitality Management (Level 6)	1 year	•	•	•							
New Zealand Diploma in Tourism and Travel (Level 6)	1 year	•	•	•							
Bachelor of Tourism Management	3 years	•	•	•							
Graduate Diploma in Hotel Management	1 year	•	•	•							
Graduate Diploma in Tourism Management	1 year	•	•	•							

\*\* Delivered in partnership with Auckland University of Technology

Courses are subject to sufficient demand at each location.

If a course is offered part-time or full-time, the duration listed here is the full-time equivalent.



**ARE YOU...**

Practical,  
**Inventive,**  
**Logical,**  
**a Problem Solver,**  
**Entrepreneurial,**  
**Analytical,**  
Hands-on,  
**Tech Savvy,**  
Detailed?






# MANUFACTURING & TECHNOLOGY

From hands-on production and assembly, to cutting-edge research and design, this industry covers a wide range of options. Skill shortages exist throughout this sector, resulting in great job prospects with appealing rates of pay.

		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
<b>ARCHITECTURE</b>											
New Zealand Diploma in Architectural Technology (Level 6)	2 years	•			•						
Graduate Diploma in Building Information Modelling*	1 year	•			•						

## COMPUTING

New Zealand Certificate in Computing (User Fundamentals) (Level 2)	12 weeks	•		•	•	•	•	•	•		
New Zealand Certificate in Computing (Intermediate User) (Level 3)	1 trimester	•	•	•	•	•	•	•	•		• TANZ
New Zealand Certificate in Information Technology Essentials (Level 4)	1 trimester	•	•	•	•						
New Zealand Certificate in Information Technology (Level 5)	1 trimester	•	•	•	•						• TANZ
New Zealand Diploma in Information Technology Technical Support (Level 5)	1 year	•	•	•	•						
New Zealand Diploma in Web Development and Design (Level 5)	1 year	•	•	•	•						
New Zealand Diploma in Networking (Level 6)	1 year	•	•	•	•						
New Zealand Diploma in Software Development (Level 6)	2 years	•	•	•	•						
Bachelor of Applied Information Technology - Networking and Technical Support; Software Development; Web Design and Development	3 years	•	•	•	•						
Bachelor of Science (Applied Computing) ** 	3 years	•			•						
Graduate Diploma of Applied Information Technology	1 year	•	•	•							
Graduate Diploma of Cyber Security	1 year	•	•	•							
Graduate Diploma of Networking and Technical Support	1 year	•	•	•							
Graduate Diploma of Software Development	1 year	•	•	•							
Graduate Diploma of Web Design and Development	1 year	•	•	•							
Postgraduate Diploma in Project Management - Information Technology*	1 year	•		•							

\* Pending approval

\*\* Delivered in partnership with the University of Waikato

TANZ - online Tertiary Accord of New Zealand eCampus courses

Courses are subject to sufficient demand at each location.

If a course is offered part-time or full-time, the duration listed here is the full-time equivalent.



# MANUFACTURING & TECHNOLOGY

TRADES & TECHNICAL		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
New Zealand Certificate in Electrical Engineering Theory (Level 3)	1 year	•		•	•						
New Zealand Certificate in Mechanical Engineering (Level 3)	1 year	•		•	•		•				
New Zealand Certificate in Automotive Engineering (Level 3)	1 year	•		•	•	•	•	•	•		
New Zealand Certificate in Automotive Engineering (Level 3) - Managed Apprenticeship	up to 2 years		•	•	•	•	•	•	•		
New Zealand Certificate in Collision Repair and Automotive Refinishing (Level 3)	1 year	•		•							
New Zealand Certificate in Light Automotive Engineering (Level 4)	up to 2 years	•		•	•						
New Zealand Certificate in Heavy Automotive Engineering (Level 4) - Road Transport	up to 4 years	•	•	•	•						
New Zealand Certificate in Automotive Engineering (Level 4) - Managed Apprenticeship	up to 3 years		•	•	•	•	•	•	•		
New Zealand Certificate in Engineering Fabrication (Trade) (Level 4)* - Managed Apprenticeship	up to 4 years		•	•	•	•	•	•	•		
New Zealand Certificate in Mechanical Engineering (Trade) (Level 4)* - Managed Apprenticeship	up to 4 years		•	•	•	•	•	•	•		
New Zealand Diploma in Engineering (Level 6) - Civil; Electrical; Mechanical	2 years	•			•						
Graduate Diploma in Project Management* - Logistics; Manufacturing	1 year	•			•						
Postgraduate Diploma in Project Management* - Construction; Engineering	1 year	•			•						

\* Pending approval

Courses are subject to sufficient demand at each location.

If a course is offered part-time or full-time, the duration listed here is the full-time equivalent.

Chelsea Oliver earned the top student award at the end of her Diploma in Engineering course. At the same time, her summer job at a roading company morphed into a full-time civil engineering technician role.

“It’s really satisfying to be able to apply the work we learnt during our studies. It’s challenging – there’s a lot of planning involved and thinking outside the square, and there’s a lot of responsibility on you to make sure everything is as safe as possible. I’m learning something new every day.”

**Chelsea Oliver**








# TRAINING SCHEMES

Ready for a fresh challenge? These stand-alone short courses allow you to try something new or develop your existing skills. With a range of dates, and full-time and part-time options, it's easy to fit one of these interesting courses into your schedule.

These courses are not eligible for student loans or allowances.

		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
	<b>CREATIVE INDUSTRIES</b>										
	Fashion Pathways (Pattern Making) (Level 3)	4 weeks	•	•	•	•	•	•	•		
	Garment Construction Pathways (Level 3)	4 weeks	•	•	•	•	•	•	•		
	3D Printing Pathway (Level 3)	4 weeks	•	•	•	•	•	•	•		
	Photography Pathways (Level 3)	4 weeks	•	•	•	•	•	•	•		
	<b>SOCIAL &amp; COMMUNITY SERVICES</b>										
	Te Reo for Beginners (Level 1)	1 trimester	•	•	•	•	•	•	•		
	Ngā Kete o te Wānanga (Level 2)	1 trimester	•	•	•	•	•	•	•		
	Introduction to Karanga (Level 3)	12 weeks		•	•	•	•	•	•		
	Introduction to Whaikōrero (Level 3)	12 weeks		•	•	•	•	•	•		
	Te Reo Māori - Te Kākano (Level 4)	1 year		•					•		
	Short Award in Te Reo Māori (Te Reo Taketake) (Level 5)	1 trimester		•							•
	Te Puawai (Level 6)	1 year		•	•						
	Nursing Competence Assessment Programme for New Zealand (NCAP) (Level 7)	12 weeks	•		•	•					
	<b>PRIMARY INDUSTRIES</b>										
	Introductory Chainsaw Skills (Level 3)	4 weeks		•	•	•	•	•	•		
	Fruit Production for Profit (Level 5)	1 year		•	•						
	STCW Basic Firefighting (Level 3)	2 days	•		•	•	•	•	•		
	STCW Elementary First Aid (Level 3)	2 days	•		•	•	•	•	•		
	STCW Personal Safety and Social Responsibility (Level 3)	½ day	•		•	•	•	•	•		
	STCW Personal Survival (Level 3)	2 days	•		•	•	•	•	•		
	STCW Security Awareness (Level 3)	½ day	•		•	•	•	•	•		

STCW - Standards of Training Certification and Watchkeeping for Seafarers (STCW-10)

Courses are subject to sufficient demand at each location.  
If a course is offered part-time or full-time, the duration listed here is the full-time equivalent.



# TRAINING SCHEMES



## SERVICES

		Full-time	Part-time	Rotorua	Tauranga	Taupō	Tokoroa	Whakatāne	Other	Blended	Online
Food Hygiene for Food Handlers (Level 2)	2 weeks		●	●	●	●	●	●	●		
Class 2 Driver Licence (Level 3)	6 weeks		●	●	●	●	●	●	●		
Class 4 Driver Licence (Level 3)	6 weeks		●	●	●	●	●	●	●		
Commercial Road Transport - Dangerous Goods (Level 3)	3 weeks		●	●	●	●	●	●	●		
Commercial Road Transport - Forklift Operator (Level 3)	3 weeks		●	●	●	●	●	●	●		
Class 5 Driver Licence (Level 4)	6 weeks		●		●						
Sale and Supply of Alcohol Act Seminar (towards Licence Controller Qualification) (Level 4)	3 weeks		●	●	●	●					
Skills for Entrepreneurs (Level 7)	1 trimester	●			●						
New Zealand Immigration Advice Refresher Course (Level 7)	6 weeks		●								●



## CONSTRUCTION & INFRASTRUCTURE

CAD for Architectural Drawing 1 (Level 3)	1 year		●	●	●	●	●	●	●		
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## MANUFACTURING & TECHNOLOGY

Electrical Appliance Service Person (Level 3)	13 weeks		●	●	●	●	●	●	●		
Welding Pathways (Level 3)	4 weeks		●	●	●	●	●	●	●		
Welding Skills (Introductory) (Level 3)	15 weeks	●		●	●	●	●	●	●		
Electrical Service Technician (Level 3)	26 weeks		●	●	●	●	●	●	●		
Engineering CAD 1 (Level 3)	15 weeks		●	●	●	●	●	●	●		
Engineering CAD 2 (Level 4)*	15 weeks		●		●						●
Electrical Practical Skills (Level 4)	1 week	●			●						
Electrical Competence Programme (Level 4)	5 hours	●		●	●						
Electrical Regulations Refresher (Level 4)	3 days	●			●						
Electrician Theory Refresher (Level 4)	3 days	●			●						
Electrical Inspector (Level 5)	15 weeks		●		●						



## OTHER - STUDENT ENGAGEMENT

Tools for Academic Study (Level 4)	4 weeks	●			●						
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\*Pending approval

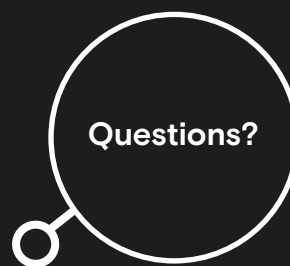
Blended - a mix of campus classes and online learning.  
Courses are subject to sufficient demand at each location.

# HOW TO APPLY

Either in person, by phone, or online

**Before you apply you'll need to make sure you have the following information:**

Date of birth  
Address  
Contact numbers  
Email address  
Your tertiary qualifications (if applicable)



Phone 0800 86 46 46  
Email [info@toiohomai.ac.nz](mailto:info@toiohomai.ac.nz)  
Website [toiohomai.ac.nz](http://toiohomai.ac.nz)

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## Financing your study

Once you've decided what you want to study, there are numerous funding options available and our friendly team are here to help. Pop in to see them on campus or give us a call.

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### LOANS & ALLOWANCES

All of our full-time courses qualify for student loans and student allowances through StudyLink. Some part-time courses qualify for student loans too.

Student loans are available to help you meet costs while you're studying - such as fees, course-related costs and living expenses. You'll need to repay the loan once you finish studying.

Student allowances are also available to help eligible students with living expenses. Student allowances don't have to be repaid.

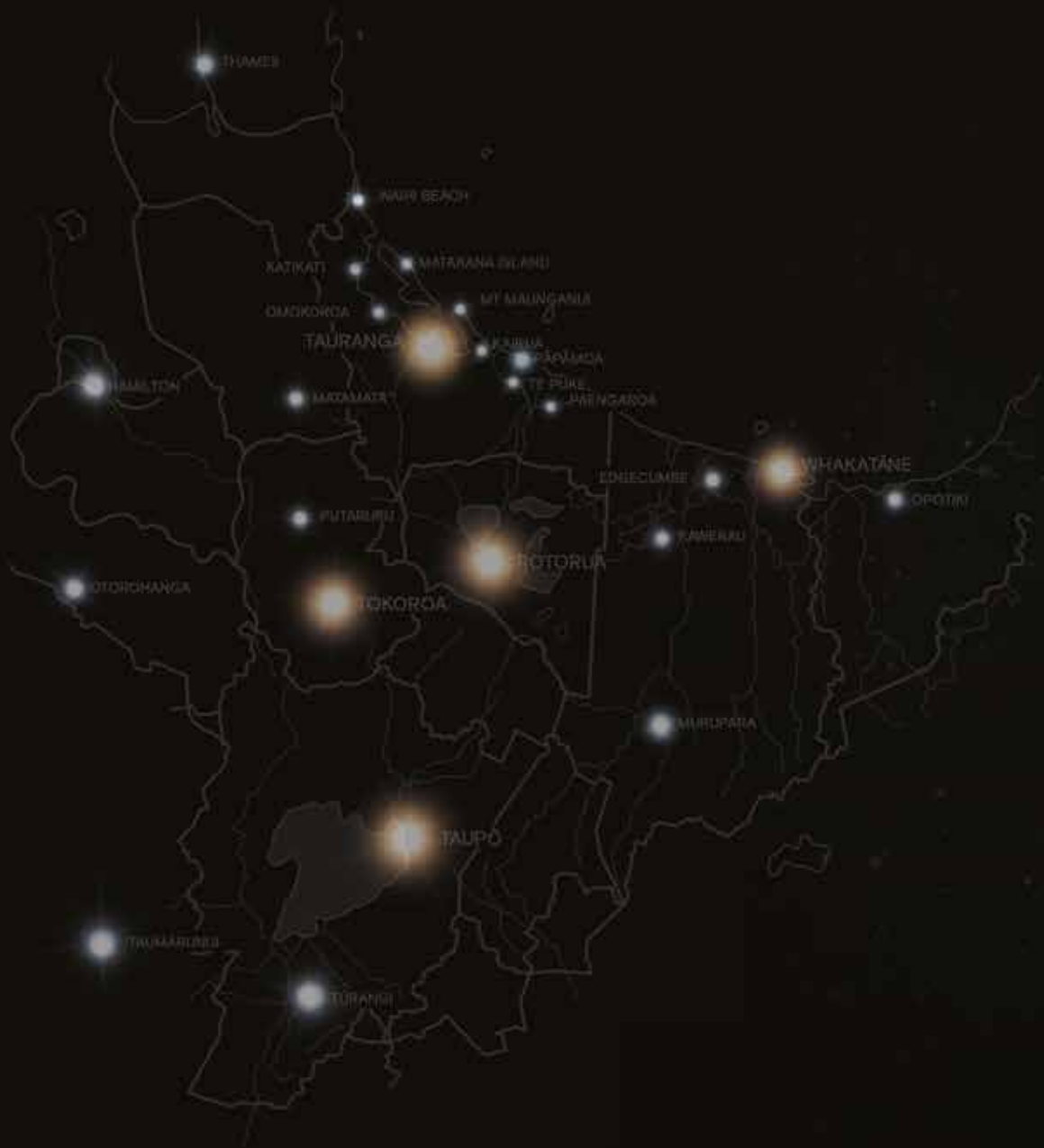
Find out more at [www.studylink.govt.nz](http://www.studylink.govt.nz) or call StudyLink on 0800 88 99 00.

We advise you to apply early - as soon as possible!  
Student loans and allowances are subject to eligibility.

### SCHOLARSHIPS & GRANTS

We offer a range of scholarships and grants for all sorts of people, not just straight-A students. For more details, visit one of our Information Centres or click on the Student Services tab on the [toiohomai.ac.nz](http://toiohomai.ac.nz) website.

You can also check the nationwide givME database with your careers advisor, on your school internet account, at your local library, or at our Information Centres or libraries.



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